

June 13, 2017

MINUTES OF THE BROOKNEAL TOWN COUNCIL

7:00 PM – The regular meeting of the Brookneal Town Council

The municipal government of the Town of Brookneal met with the following members present:

Phyllis Campbell, Mayor

James Nowlin, Vice Mayor

Richard Adams, Robert Jean, Barbara Laprade (came in at 7:05 after Region 2000 had started their presentation), Mark Wilkes (came in at 8:15 p.m. as meeting was ending), and Joseph B. David, Jr., Council Members

Russell Thurston, Town Manager

Bobbie Waller, Clerk/Treasurer

Mike Crews, Public Works Director

Richard Baldwin, Chief of Police

INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG

APPROVAL OF AGENDA

Upon motion by Robert Jean, seconded by Richard Adams, and unanimously carried, Council approved the agenda for the June 13, 2017, regular meeting of the Brookneal Town Council.

MINUTES

Upon motion by Joseph David, seconded by James Nowlin, and unanimously carried, Council approved the minutes for the May 9, 2017, Town Council meeting.

TREASURER'S REPORT

Mayor Campbell asked that the June 2017 treasurer's report be filed for audit.

PRESENTATION AND APPROVAL OF INVOICES

Be it resolved that motion was made by James Nowlin, seconded by Richard Adams and unanimously carried, authorizing the payment of the invoices for the period of May 10, 2017 to June 13, 2017, in the amount of \$15,735.31.

PRESENTATION ON THE COMPREHENSIVE PLAN UPDATE BY PHILLIP GABATHULER FROM REGION 2000

Phillip Gabathuler, of the Region 2000, is working on the update to the comprehensive plan. He said he had met with Mr. Thurston to get an idea of what needs to be updated. He said it was last updated in 2012. He said that it is the primary job responsibility of the planning commission across the Commonwealth. He said it is a long range plan; he said he is going to do it out 25 years. He said there are short term, mid-term and long term strategies that assist in doing your budgets in the future and in looking at your capital improvement plan, you will have a basis from this plan to kind of guide you. He said it is a guiding document; it is not a regulatory document like your zoning ordinance is. He said the zoning map and future land use map are components of the comprehensive plan, but it is not something you can take to court like you can the zoning ordinance. He said that included in it is utilities, land use, a housing element, recreation, and a transportation element; it is a wide range of information. He said Virginia state law requires a comprehensive plan; he said a big emphasis is on the transportation element.

He said that it is a good time to re-engage your community. However, he said that it is a task to get people to attend public meetings. He said there will be an economic development chapter in the plan, but it is not meant to be solely related to that. He said the process will include looking at the plan, collecting data pertinent to the plan and updating those numbers, and including traffic conditions from VDOT. He said there will be a public outreach portion, as well an exercise with the planning commission and the Town Council where the strengths and weaknesses of the town are identified; he said they will also look at what has been identified in the old plan and “where do we go from here”. He said that he is going to start working on a survey in July to be distributed to the public, and he said he would be back in August to present that survey. He said that survey would be distributed to the public for about a month. He said that data will be aggregated and presented to the Council, and the Council will have its own exercise to identify strengths and weaknesses of the Town as well as opportunities. He said at the end of the year, goals and objectives will be re-established. He said then an action list will be created to give the comprehensive plan as much “teeth” as possible to give this Council and future Councils an idea of what was important at this point in time. He said early in the 1st quarter of next year a draft will be submitted and later adopted.

Mr. Gabathuler said that surveys will be distributed sometime in August once a strategy of distribution is decided upon. Mayor Campbell pointed out that in order to apply for grants the Town has to have an up-to-date comprehensive plan.

PUBLIC COMMENT

John Vincent, of 205 Cook Avenue, appeared before Council to speak concerning the car show held each year on the 1st Saturday of May. He said 5 years ago he started the car show, and he said at that time in order for Day in the Town to grow it needed to be moved to another date because of so many other events also on that day. He said he is again saying it needs to be a different Saturday in May; he suggested May 19, 2018 since there are no other events in the area that day. He said he really needs to know so he can start planning now for next year’s show. Discussion ensued about a date change for Day in the Town and the car show. There was a consensus that the Town would change the date of Day in the Town to the third Saturday in May, with the 2018 date being May 19, 2018.

POLICE REPORT

Chief Richard Baldwin presented the police report for May 2017. He said of the 101 calls for service, 90 were answered by the Brookneal Police Department. He said the new Tahoe arrived today. He said Fun Float Day is June 24, 2017.

PUBLIC WORKS REPORT

Public Works Director Mike Crews said that they received a demonstration of a sewer camera on May 26, 2017. He said that they have ordered the camera, and the price came down to \$10,106.50 with the discounts. He said that there were no injuries in the house fire that occurred on the morning of May 26, 2017, and the family has been relocated. He said the fire was started by an LP gas lantern that the family was using since their electricity had been turned off.

He said the water quality report will be done differently this year. He said the report will be available online at our website, and copies will be available at the front office; no copies will be mailed. He said there will be a job opening in the maintenance department. He also said the Dixie boys will be hosting the state tournament in July here in Brookneal.

TOWN MANAGER REPORT

Town Manager Russell Thurston said that he presented the check for \$7,000 that was approved by Council at the May 2017 meeting to the treasurer of the fire department. He said they were very appreciative and asked him to convey this to the Council.

Mr. Thurston said he and Mr. Crews attended a 2 day VDOT work zone safety traffic course. He said they have to have intermediate level certification to conduct some of these special events. He said the Town didn't have anybody who was a certified intermediate safety coordinator, but now he and Mr. Crews are certified and can teach our employees basic flagging safety for VDOT operations.

He said a citizen at one of our Council meetings was asking about a stop sign on Cook Avenue at the nursing home. He said he talked with Robert Brown at VDOT, and he said since this was a private commercial entrance onto a state maintained road, VDOT would not entertain any kind of traffic control on a private commercial entrance; he said it is not their domain.

He said the Town has had a number of complaints about the trees on Rush Street at the intersection at Lusardi Drive. He said they are planning to do some "heavy" pruning on those trees. He said that Ms. Waller has put together a deal to have the community building painted inside and outside sometime this summer. He said he has received a lot of complaints about Comcast service here in Town, and he has contacted Shantel to see if they would be willing to meet with the Town to be an alternate source for some of these services.

Mr. Thurston said that he is still been working on the railroad issue. He said he has reached out to some of the top management of Norfolk Southern to talk with them about what is going on with this railroad management company. He said he is ready to reach out to the press about this if he does not receive a response from Norfolk Southern.

APPROVAL/DISAPPROVAL OF THE 2017/2018 GENERAL FUND BUDGET

Upon motion by Richard Adams, seconded by Joseph David, and unanimously carried, the Council voted to approve the general fund budget for 2017/2018 as presented and advertised.

GENERAL FUND	BUDGET 17/18	REVENUE
ACCOUNT	NAME	
1101-0100	REAL ESTATE TAXES	88,000.00
1102-0100	CURRENT RE TAXES,PUBLIC SERVICE	13,814.00
1102-0300	CURRENT PP TAXES,PUBLIC SERVICE	438.48
1103-0100	PERSONAL PROPERTY	85,000.00
1103-0300	MOBILE HOME TAXES	0.00
1104-0100	MACHINERY & TOOLS	6,275.15
1106-0100	PENALTIES/INT,TAXES	3,000.00
1106-0200	INTEREST	0.00
1106-0300	PENALTIES/INT-BUS LIC	200.00
1201-0000	LOCAL SALES TAX	55,000.00
1201-0100	MEALS TAX	120,000.00
1202-0000	CONSUMER UTILITY TAX	45,000.00
1203-0100	B/L CONTRACTING	507.00
1203-0200	B/L RETAIL SALES	36,000.00
1203-0300	B\L PROF.,RE &FINANCE	
1203-0400	B\L REPAIR, PERSONAL	10,000.00
1203-0500	B\L WHOLESALE	7,000.00
1203-0600	B\L OTHER	0.00
1204-0000	FRANCHISE TAX	
1205-0000	DECALS/MOTOR VEHICLE TAX	22,625.00
1206-0000	BANK STOCK TAX	50,000.00
1303-3100	PERMITS	0.00
1401-0100	COURT FINES	10,000.00
1401-0200	PARKING FINES	0.00
1401-0300	OTHER FINES	0.00
1501-0100	INTEREST ON BANK DEPOSITS	7,000.00
1501-0200	INTEREST ON INVESTMENT	0.00
1501-0400	OTHER FROM USE OF MONEY	0.00
1502-0100	RENTAL OF RECREATIONAL	2,500.00
1502-0200	RENTAL OF GENERAL PROPERTY	2,300.00
1502-0300	RENTAL OF CONCESSION STAND	0.00
1502-0400	JENSEN BUILDING RENT	0.00
1502-0500	KERSEY BUILDING RENT	1,800.00
1608-0200	WASTE COLLECTION	23,000.00

1608-0300	WEED CUTTING,BUSHHOGGING	0.00
1899-0300	GIFTS & DONATIONS	0.00
1899-0600	SALE OF SALVAGE	0.00
1899-0700	SALE OF REAL ESTATE	0.00
1899-1200	SALE OF CEMETERY LOTS	500.00
1899-1300	OTHER MISC. REVENUE	1,800.00
1899-1400	TOBACCO GRANT	0.00
2201-0100	ABC PROFITS	0.00
2201-0800	DMV/ROLLING STOCK	8,500.00
2403-0200	YOUTH CONSERVATION	0.00
2403-0300	OTHER CATEGORICAL AID	0.00
2404-0100	POLICE GRANTS	28,621.00
2404-0200	DJCP LOCAL LAW ENF	0.00
2404-0300	MISC. POLICE GRANTS	0.00
2404-0700	LITER CONTROL GRANT	1,000.00
2404-1000	OTHER INCOME - CAMPBELL COUNTY	3,000.00
2404-1100	FIRE FUND	11,000.00
		643,880.63

EXPENSE	BUDGET-- FY2017 -2018	GENERAL FUND
01-1101-5307	TOWN COUNCIL/PUBLIC	400.00
01-1101-5801	TOWN COUNCIL/OTHER	20,149.00
TOTAL		20,549.00
01-1103-1001	MAYOR - SALARY	2,000.04
01-1103-2001	MAYOR - SS/MEDI	153.00
01-1103-2002	MAYOR - VSRS	0.00
01-1103-2005	MAYOR - HOSP INS	0.00
01-1103-2011	MAYOR - WORKMAN COMP	0.00
01-1103-5500	TRAVEL	100.00
TOTAL		2,253.04
01-1201-1001	TOWN MANAGER - SALARY	53,455.96
01-1201-2001	TOWN MANAGER - SS/MEDI	4,089.38
01-1201-2002	TOWN MANAGER - VSRS	7,824.56
01-1201-2005	TOWN MANAGER - HOSP	0.00
01-1201-2006	TOWN MANAGER - LIFE	696.34

01-1201-2011	TOWN MANAGER - WORKM	0.00
01-1201-5408	TOWN MANAGER - VEHICLE	1,500.00
01-1201-5409	TOWN MANAGER-VEHICLE FUEL	1,500.00
01-1201-5500	TOWN MANAGER - TRAVEL	600.00
01-1201-5801	TOWN MANAGER - DUES	90.00
TOTAL		69,756.24
01-1202-1001	TREASURER - SALARY	35,992.80
01-1202-1002	TREASURER - OVERTIME	1,100.00
01-1202-2001	TREASURER - SS/MEDI	2,837.60
01-1202-2002	TREASURER - VSRS	5,253.98
01-1202-2005	TREASURER - HOSPITAL	0.00
01-1202-2006	TREASURER - LIFE INS	467.58
01-1202-2011	TREASURER - WORKMANS	0.00
01-1202-5500	TREASURER - TRAVEL	600.00
01-1202-5801	TREASURER - DUES & SUB	210.00
TOTAL		46,461.96
01-1203-1001	REC/CASHIER - SALARY	3,195.00
01-1203-1001	REC/CASHIER - OVERTIME	0.00
01-1203-2001	REC/CASHIER - SS/MED	244.41
01-1203-2002	REC/CASHIER - VSRS	0.00
01-1203-2005	REC/CASHIER - HOSP	0.00
01-1203-2006	REC/CASHIER - LIFE INS	0.00
01-1203-2011	REC/CASHIER - WORKM	0.00
01-1203-5500	REC/CASHIER - TRAVEL	0.00
01-1203-5801	REC/CASHIER - DUES	0.00
TOTAL		3,439.41
01-1204-3002	LEGAL AND PROFESSIONAL	3,000.00
TOTAL		3,000.00
01-1208-3002	AUDITOR	7,500.00
TOTAL		7,500.00

01-1226-3006	PRINTING & BINDING	100.00
01-1226-3007	ADVERTISING	2,500.00
TOTAL		2,600.00
01-1227-5401	OFFICE SUPPLIES	8,000.00
01-1227-5403	INFORMATION TECH	4,000.00
01-1227-5411	BOOKS & SUBSCRIPTIONS	220.00
TOTAL		12,220.00
01-1228-5201	POSTAL SERVICES	3,000.00
01-1228-5203	TELECOMMUNICATIONS	6,150.00
TOTAL		9,150.00
01-1229-5308	GEN LIABILITY INS	4,567.00
01-1229-5309	AUTO INS	2,741.00
01-1229-5310	PROPERTY INS	22,500.00
TOTAL		29,808.00
01-3101-1001	POLICE - SALARIES	115,773.91
01-3101-1002	POLICE - OVERTIME	4,000.00
01-3101-2001	POLICE - SS/MEDICARE	9,162.70
01-3101-2002	POLICE - VSRS	10,088.50
01-3101-2005	POLICE -HOSPITAL INS	4,860.00
01-3101-2006	POLICE - LIFE INS	897.82
01-3101-2011	POLICE - WORKMAN	3,312.00
01-3101-5203	POLICE - TELECOMMUN	2,500.00
01-3101-5308	POLICE - LIABILITY INS	4,000.00
01-3101-5309	POLICE-LINE OF DUTY ACT	1,500.00
01-3101-5401	POLICE - SUPPLIES	4,000.00
01-3101-5403	POLICE - INFORMATION TECH	2,250.00
01-3101-5407	POLICE - REPAIRS & MAINT	5,500.00
01-3101-5408	POLICE - VEHICLE FUEL/OIL/ETC	8,600.00
01-3101-5410	POLICE - UNIFORMS	1,500.00
01-3101-5411	POLICE - BOOKS & SUBSCR	200.00
01-3101-5412	POLICE - REPLACE CARS	4,000.00
01-3101-5413	POLICE - SEIZURE	0.00
01-3101-5500	POLICE - TRAVEL	1,500.00

01-3101-5601	LOCAL LAW ENFORCEMENT	0.00
01-3101-5801	POLICE - DUES & MEMBER	1,500.00
01-3101-5805	POLICE - MISC	200.00
TOTAL		185,344.93
01-3202-5308	FIRE DEPT - INSURANCE	0.00
01-3202-5309	FIRE DEPT - MEDICAL AC	0.00
01-3202-5604	FIRE DEPT - OPERATING	10,000.00
01-3202-7001	FIRE DEPT - EQUIPMENT	0.00
TOTAL		10,000.00
01-4101-1001	PUBLIC WORKS - SALARY	30,019.43
01-4101-1002	PUBLIC WORKS - OVERTIME	3,000.00
01-4101-2001	PUBLIC WORKS - SS/MEDI	2,525.99
01-4101-2002	PUBLIC WORKS - VSRS	4,392.36
01-4101-2005	PUBLIC WORKS - HOSPITAL	7,242.48
01-4101-2006	PUBLIC WORKS - LIFE INS	390.90
01-4101-2011	PUBLIC WORKS - WORKMANS	0.00
01-4101-5411	PUBLIC WORKS - BOOKS	0.00
01-4101-5500	PUBLIC WORKS - TRAVEL	0.00
01-4101-5801	PUBLIC WORKS - DUES	30.00
TOTAL		47,601.16
01-4102-1001	STREETS - SALARIES	19,000.00
01-4102-1002	STREETS - OVERTIME	800.00
01-4102-1003	STREETS - SUMMER GROUNDS	0.00
01-4102-1004	STREETS - TEMP	5,000.00
01-4102-2001	STREETS - SS/MEDICARE	1,514.70
01-4102-2002	STREETS - VSRS	0.00
01-4102-2005	STREETS - HOSPITAL INS	0.00
01-4102-2006	STREETS - LIFE INS	0.00
01-4102-2011	STREETS - WORKMAN COMP	1,714.00
01-4102-5407	STREETS - REPAIRS	5,000.00
01-4102-5408	STREETS - VEHICLE SUPP	1,000.00
01-4102-5409	STREETS - FUEL	3,000.00
01-4102-5409	INMATE WORKER PROGRAM	0.00
01-4102-5801	STREETS - SAFETY EQUIP	1,100.00

TOTAL		38,128.70
01-4104-5100	STREET LIGHTING	26,500.00
TOTAL		26,500.00
01-4203-1001	SANITATION - SALARIES	27,789.20
01-4203-1002	SANITATION - OVERTIME	0.00
01-4203-2001	SANITATION - SS/MEDICARE	2,125.87
01-4203-2002	SANITATION VSRS	0.00
01-4203-2005	SANITATION - HOSPITAL	0.00
01-4203-2006	SANITATION - LIFE INS	0.00
01-4203-2011	SANITATION - WORKMANS	1,867.00
01-4203-5407	SANITATION - REPAIRS	6,000.00
01-4203-5408	SANITATION - VEHICLE SUP	1,200.00
01-4203-5409	SANITATION - FUEL	8,000.00
01-4203-5412	SANITATION - REPLACE V	0.00
01-4203-5801	SANITATION - SAFETY EQUIP	1,100.00
TOTAL		48,082.07
01-4302-5101	ELECTRICAL SERVICE	5,300.00
01-4302-5102	HEATING SERVICE	6,000.00
01-4302-5103	WATER & SEWER	1,032.00
01-4302-5405	HOUSEKEEPING SUPPLIES	1,200.00
01-4302-5407	GENERAL PROP. - REPAIR	5,500.00
01-4302-5408	JENSEN BUILDING EXP	0.00
01-4302-5409	KERSEY BUILDING EXP	1,200.00
01-4302-5804	AIRPORT	6,000.00
TOTAL		26,232.00
01-7104-5101	RECREATION - ELECTRIC	6,400.00
01-7104-5102	RECREATION - HEATING	6,500.00
01-7104-5103	RECREATION - WATER & SEWER	1,032.00
01-7104-5405	RECREATION - HOUSEKEEPING	9,870.00
01-7104-5407	RECREATION - REPAIRS	1,800.00
01-7104-5408	RECREATION - VEHICLE & SUPPL	1,200.00
01-7104-5409	RECREATION - FUEL	420.00
TOTAL		27,222.00

01-7105-5101	LIBRARY - ELECTRICAL	0.00
01-7105-5102	LIBRARY - HEATING	0.00
01-7105-5103	LIBRARY - WATER & SEWER	516.00
01-7105-5407	LIBRARY - REPAIRS & MAINT	0.00
TOTAL		516.00
01-8102-7010	CONTINGENCY FUND	12,516.12
01-8102-7006	HEALTH INSURANCE RESERVE FUND	10,000.00
01-8102-7007	VEHICLE REPLACEMENT RESERVE	5,000.00
TOTAL		27,516.12
TOTAL	EXPEND FOR FUND	643,880.63

APPROVAL/DISAPPROVAL OF THE 2017/2018 WATER FUND BUDGET AS PRESENTED AND ADVERTISED

Upon motion by Richard Adams, seconded by James Nowlin, and unanimously carried, the Council approved the 2017/2018 water fund budget as presented and advertised.

APPROVAL/DISAPPROVAL OF THE 2017/2018 SEWER FUND BUDGET AS PRESENTED AND ADVERTISED

Upon motion by Richard Adams, seconded by James Nowlin, and unanimously carried, the Council approved the 2017/2018 sewer fund budget as presented and advertised.

REVENUE	UTILITY FUND 02	17/18 BUDGET	17/18 BUDGET	17/18 BUDGET
			WATER	SEWER
02-1100-0000	WATER & SEWER RENTS	391,423.49	262,848.08	128,575.41
02-1200-0000	WATER & SEWER CONNECTIONS	2,500.00	1,250.00	1,250.00
02-1300-0000	CUT ON FEES	5,000.00	5,000.00	
02-1400-0000	W & S PENALTIES	6,000.00	3,000.00	3,000.00
02-1500-0000	W & S INTEREST	5,000.00	5,000.00	
02-1600-0000	CAMPBELL CO. GRANT INFRASTRUCTURE	48,000.00	7,763.87	40,236.13
02-1700-0000	W & S MISCELLANEOUS REVENUE	2,500.00	1,250.00	1,250.00
TOTALS		460,423.49	286,111.95	174,311.54

EXPENSE	BUDGET FY 2017-2018	17/18 BUDGET	17/18 BUDGET	17/18 BUDGET
02	WATER AND SEWER FUND		WATER	SEWER
02-1103-3002	AUDITOR	7,500.00	3,750.00	3,750.00
TOTAL		7,500.00	3,750.00	3,750.00
02-1104-3002	ENGINEER	1,000.00	500.00	500.00
TOTAL		1,000.00	500.00	500.00
02-1105-5401	W&S - OFFICE SUPPLIES	2,000.00	1,000.00	1,000.00
02-1105-5402	W&S - STATE FEES	7,900.00	3,160.00	4,740.00
02-1105-5403	W&S - INFORMATION TECH	4,100.00	2,460.00	1,640.00
02-1105-5408	W&S - VEHICLE SUPPLIES			
02-1105-5411	BOOKS & SUB			
02-1105-5413	W&S OTHER	150.00	75.00	75.00
TOTAL		14,150.00	6,695.00	7,455.00
02-1106-5201	W&S POSTAL SERVICES	2,600.00	1,820.00	780.00
02-1106-5203	W&S TELECOMMUNICATIONS	2,800.00	1,960.00	840.00
TOTAL		5,400.00	3,780.00	1,620.00
02-1101-1001	ADMIN. ASSISTANT SALARY	4,788.00	2,872.80	1,915.20
02-1101-2001	ADMIN. ASSISTANT-SS/MED	366.29	219.77	146.52
TOTAL		5,154.29	3,092.57	2,061.72
02-1120-0000	TEMP EMPLOYEE	5,000.00	2,500.00	2,500.00
TOTAL		5,000.00	2,500.00	2,500.00
02-2030-1001	PUBLIC WORKS SALARY	19,904.96	11,942.98	7,961.98
02-2030-1002	PUBLIC WORKS OVERTIME	2,000.00	1,200.00	800.00
02-2030-2001	PUBLIC WORKS MED/SS	1,675.73	1,005.44	670.29
02-2030-2002	PUBLIC WORKS VSRS	2,912.35	1,747.41	1,164.94

02-2030-2005	PUBLIC WORKS HOSPITAL INSURANCE	4,828.32	2,896.99	1,931.33
02-2030-2006	PUBLIC WORKS LIFE INSURANCE	259.18	155.51	103.67
02-2030-2011	PUBLIC WORKS WORKERS COMP	0.00	0.00	0.00
02-2030-5500	PUBLIC WORKS TRAVEL			
02-2030-5801	PUBLIC WORKS DUES	20.00	12.00	8.00
TOTAL		31,600.54	18,960.33	12,640.21
02-2101-1001	FILTER PLANT - SALARIES	45,498.40	31,848.88	13,649.52
02-2101-1002	FILTER PLANT - OVERTIME	9,000.00	6,300.00	2,700.00
02-2101-2001	FILTER PLANT - SS/MEDI	4,169.13	2,918.39	1,250.74
02-2101-2002	FILTER PLANT - VSRS	8,275.94	5,793.16	2,482.78
02-2101-2005	FILTER PLANT - HOSPITAL	7,445.52	5,211.86	2,233.66
02-2101-2006	FILTER PLANT - LIFE INS	736.52	515.56	220.96
02-2101-2011	FILTER PLANT - WORKMAN COMP	1,500.00	1,050.00	450.00
02-2101-5500	FILTER PLANT - TRAVEL	200.00	140.00	60.00
TOTAL		76,825.51	53,777.85	23,047.66
02-2102-3003	FILTER PLANT - ANALY	9,100.00	9,100.00	
02-2102-3004	FILTER PLANT TREATMENT	17,000.00	17,000.00	
02-2102-5101	FILTER PLANT - ELECTRIC	12,200.00	12,200.00	
02-2102-5102	FILTER PLANT - HEATING	4,500.00	4,500.00	
02-2102-5203	FILTER PLANT - TELECOM	550.00	550.00	
02-2102-5401	FILTER PLANT - OFFICE	0.00	0.00	
02-2102-5403	FILTER PLANT - INFORMATION TECH	0.00	0.00	
02-2102-5407	FILTER PLANT - REPAIR	6,000.00	6,000.00	
02-2102-5408	FILTER PLANT - VEHICLE	1,000.00	1,000.00	
02-2102-5409	FILTER PLANT - FUEL (NEW FOR 08/09)	1,000.00	1,000.00	
02-2102-5411	FILTER PLANT - BOOKS	0.00	0.00	
02-2102-5801	FILTER PLANT - SAFETY EQUIP	1,140.00	1,140.00	
02-2102-5805	FILTER PLANT - MISC			
TOTAL		52,490.00	52,490.00	
02-2103-3003	SEWER PLANT - ANALYT	14,000.00		14,000.00
02-2103-3004	SEWER PLANT - TREATMENT	3,000.00		3,000.00
02-2103-5100	SEWER PLANT - FEMA/95F	0.00		0.00
02-2103-5101	SEWER PLANT - ELECTRIC	13,000.00		13,000.00

02-2103-5102	SEWER PLANT - PUMP STATION ELEC	800.00		800.00
02-2103-5407	SEWER PLANT - REPAIRS	2,000.00		2,000.00
02-2103-5408	SEWER PLANT - VEHICLE	1,000.00		1,000.00
02-2103-5409	SEWER PLANT - OUTFALL RE			
02-2103-5410	SEWER PLANT - VEHICLE FUEL(NEW08/09)	1,400.00		1,400.00
TOTAL		35,200.00		35,200.00
02-2301-1001	W&S SALARIES	55,075.20	27,537.60	27,537.60
02-2301-1002	W&S OVERTIME	3,000.00	1,500.00	1,500.00
02-2301-2001	W&S SS/MEDICARE	4,442.75	2,221.37	2,221.38
02-2301-2002	W&S VSRS	8,018.75	4,009.37	4,009.38
02-2301-2005	W&S HEALTH INS	27,191.76	13,595.88	13,595.88
02-2301-2006	W&S LIFE INS	713.62	356.81	356.81
02-2301-2011	W&S WORKMANS COMP	1,443.00	721.50	721.50
02-2301-2012	W&S VA LOCAL DISABILITY PROGRAM	300.00	150.00	150.00
TOTAL		100,185.08	50,092.53	50,092.55
02-2302-5407	W&S - REPAIR	14,678.00	8,806.80	5,871.20
02-2302-5408	W&S VEHICLE SUPPLIES	1,200.00	720.00	480.00
02-2302-5409	W&S VEHICLE FUEL (NEW FOR 08/09)	4,500.00	3,150.00	1,350.00
02-2302-5801	W&S - SAFETY EQUIP	960.00	672.00	288.00
02-2302-5807	W&S PUMP STATION	5,000.00		5,000.00
TOTAL		26,338.00	13,348.80	12,989.20
02-2401-7010	CONTINGENCY FUND	44,488.07	23,532.87	20,955.20
02-2401-7011	HEALTH INSURANCE CONTINGENCY FUND	3,000.00	1,500.00	1,500.00
TOTAL		47,488.07	25,032.87	22,455.20
02-2501-6001	W&S - CAPITAL IMPROVEMENTS	52,092.00	52,092.00	
TOTAL		52,092.00	52,092.00	
TOTAL	WATER & SEWER FUND	460,423.49	286,111.95	174,311.54

APPROVAL/DISAPPROVAL OF THE SEWER RATE INCREASE OF \$1.00 FOR FY18, FY19, FY20

Upon motion by Richard Adams, seconded by James Nowlin, and unanimously carried, the Council voted to approve the sewer base rate increase of \$1.00 for FY18, FY19, and FY20.

APPROVAL/DISAPPROVAL OF THE VEHICLE LICENSE FEE INCREASE FROM \$15 TO \$25

Upon motion by Joseph David, seconded by Richard Adams, and unanimously carried, the Council voted to approve the vehicle license fee increase from \$15 to \$25.

REQUEST FOR APPROPRIATION TRANSFERS

Upon motion by Richard Adams, seconded by Joseph David, and unanimously carried, the Council voted to authorize the following appropriation transfers.

REQUEST FOR TRANSFERS OF APPROPRIATION

To: Brookneal Town Council

Date: June 9, 2017

The following **Appropriation Transfers** are requested for **FY2017**:

<u>Category---Expense</u>	<u>INCREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Town Council—Other expenses—01-1101-5801	\$ 5,500.00	\$ 14,500.00	\$ 0.00

<u>Category—Revenue</u>	<u>INCREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Meals Tax—01-1201-0100	\$ 5,500.00	\$125,550.00	\$ N/A

To allow part of the cost of the comprehensive plan to be covered in FY17 and to cover unanticipated election costs for Election 2016.

<u>Category—Expense</u>	<u>INCREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Fire Dept.—Operating Exp.—01-3202-5604	\$ 7,000.00	\$ 17,000.00	\$ 1,000.00

<u>Category—Expense</u>	<u>DECREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Contingency Fund—01-8102-7010	\$ 3,566.00	\$ 0.00	\$ 0.00

<u>Category—Revenue</u>	<u>INCREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Meals Tax—01-1201-0100	\$ 3,434.00	\$128,984.00	\$ N/A

To re-appropriate the monies approved for the fire department at the last Town Council meeting in May 2017.

<u>Category—Expense</u>	<u>INCREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Recreation Repairs & Maint.—01-7104-5407	\$ 9,500.00	\$ 11,300.00	\$ 282.29
<u>Category—Revenue</u>	<u>INCREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Meals Tax—01-1201-0100	\$ 9,500.00	\$138,484.00	\$ N/A

To cover the cost of painting the interior of the auditorium of the community building and the exterior doors, windows and trim of the community building

Respectfully requested by:

Treasurer

Date

COMMITTEE RECOMMENDATIONS

There were no committee recommendations.

ADJOURNMENT

Upon motion by Richard Adams, seconded by James Nowlin, and unanimously carried, Mayor Campbell announced that the June 13, 2017, Council meeting was adjourned.

Bobbie A. Waller
Clerk/Treasurer

Phyllis Campbell
Mayor