

REQUEST FOR TRANSFERS OF APPROPRIATION

To: Brookneal Town Council

Date: July 14, 2020

The following **Appropriation Transfers** are requested for **FY2020** :

<u>Category---Expense</u>	<u>INCREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Information Technology—01-1227-5403	\$ 386.00	\$ 5,186.00	\$ 0.00

<u>Category---Expense</u>	<u>DECREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Office Supplies—01-1227-5401	\$ 386.00	\$ 7,014.00	\$ 962.13

To cover costs of website updates and changes due to COVID-19.

<u>Category---Expense</u>	<u>INCREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Legal & Professional--01-1204-3002	\$ 161.60	\$ 5,368.20	\$ 0.00

<u>Category---Expense</u>	<u>DECREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Auditor—01-1208-3002	\$ 161.60	\$ 4,938.40	\$ 188.40

To cover the cost of attorney fees for tax collections for FY20.

<u>Category---Expense</u>	<u>INCREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Kersey Building Expense--01-4302-5409	\$ 53.32	\$ 1,553.32	\$ 0.00

<u>Category---Expense</u>	<u>DECREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
General Property Repairs—01-4302-5407	\$ 53.32	\$ 5,446.68	\$ 1,639.52

To cover costs of Kersey Building electric bill that went over budget for FY20.

<u>Category---Expense</u>	<u>INCREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Town Council/Other—01-1101-5801	\$ 23.16	\$ 6,634.16	\$ 0.00

<u>Category---Expense</u>	<u>DECREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Office Supplies--01-1227-5401	\$ 23.16	\$ 6,990.84	\$ 938.97

To cover costs of Town Council/Other that went over budget for FY20.

Respectfully requested by:

Treasurer

Date

REQUEST FOR TRANSFERS OF APPROPRIATION

To: Brookneal Town Council

Date: July 14, 2020

The following **Appropriation Transfers** are requested for **FY2021**. These changes are due to the recommendation of the new auditing firm for FY21.

<u>Category--Revenue</u>	<u>INCREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
PPTRA—01-1103-0200 (NEW ACCOUNT)	\$ 26,913.30	\$ 26,913.30	\$ N/A

<u>Category---Revenue</u>	<u>DECREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Personal Property Taxes--01-1103-0100	\$ 26,913.30	\$ 56,086.70	\$ N/A

To separate the PPTRA (received from the state of Virginia) from the personal property tax receivable account and put into its own account.

<u>Category---Revenue</u>	<u>INCREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Communications Tax—01-1202-0100	\$ 16,000.00	\$ 16,000.00	\$ N/A

<u>Category—Revenue</u>	<u>DECREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Consumer Utility Tax---01-1202-0000	\$ 16,000.00	\$ 28,000.00	\$ N/A

To separate the communications tax from the consumer utility tax and put it into its own account

Respectfully requested by:

Treasurer

Date