

REQUEST FOR TRANSFERS OF APPROPRIATION

To: Brookneal Town Council

Date: May 12, 2020

The following **Appropriation Transfers** are requested for **FY2020**:

| <u>Category---Expense</u> | <u>INCREASE</u> | <u>New Total</u> | <u>Balance in Account</u> |
|-------------------------------------|-----------------|------------------|---------------------------|
| Information Technology—01-1227-5403 | \$ 400.00 | \$ 4,500.00 | \$ 16.50 |

| <u>Category---Expense</u> | <u>DECREASE</u> | <u>New Total</u> | <u>Balance in Account</u> |
|------------------------------|-----------------|------------------|---------------------------|
| Office Supplies—01-1227-5401 | \$ 400.00 | \$ 7,400.00 | \$ 2,862.92 |

To cover costs of website updates and changes due to COVID-19.

| <u>Category---Expense</u> | <u>INCREASE</u> | <u>New Total</u> | <u>Balance in Account</u> |
|-----------------------------------|-----------------|------------------|---------------------------|
| Legal & Professional—01-1204-3002 | \$ 2,100.00 | \$ 5,207.00 | \$ 42.30 |

| <u>Category---Expense</u> | <u>DECREASE</u> | <u>New Total</u> | <u>Balance in Account</u> |
|---------------------------|-----------------|------------------|---------------------------|
| Auditor—01-1208-3002 | \$ 2,100.00 | \$ 5,400.00 | \$ 650.00 |

To cover the cost of legal expenses for collecting delinquent real estate taxes.

| <u>Category---Expense</u> | <u>INCREASE</u> | <u>New Total</u> | <u>Balance in Account</u> |
|---|-----------------|------------------|---------------------------|
| Sanitation—Repair & Maint.—01-4203-5407 | \$ 3,600.00 | \$ 9,600.00 | \$ 163.03 |

| <u>Category---Expense</u> | <u>DECREASE</u> | <u>New Total</u> | <u>Balance in Account</u> |
|-------------------------------|-----------------|------------------|---------------------------|
| Contingency Fund—01-8102-7010 | \$ 3,600.00 | \$ 2,614.00 | \$ 2,614.00 |

To cover costs of transmission repairs and tires for the 2010 Kenworth trash truck.

| <u>Category---Expense</u> | <u>INCREASE</u> | <u>New Total</u> | <u>Balance in Account</u> |
|------------------------------------|-----------------|------------------|---------------------------|
| Kersey Building Exp.--01-4302-5409 | \$ 300.00 | \$ 1,500.00 | \$ 251.75 |

| <u>Category---Expense</u> | <u>DECREASE</u> | <u>New Total</u> | <u>Balance in Account</u> |
|---------------------------|-----------------|------------------|---------------------------|
| Auditor—01-1208-3002 | \$ 300.00 | \$ 5,100.00 | \$ 350.00 |

To cover the costs of electric bills at the Kersey building that have gone over budget for FY20.

Respectfully requested by:

Treasurer

Date