

July 13, 2021

MINUTES OF THE BROOKNEAL TOWN COUNCIL

7:00 PM – The regular meeting of the Brookneal Town Council

The municipal government of the Town of Brookneal met with the following members present:

James Nowlin, Mayor
Richard Adams, Vice Mayor
Barbara Laprade, Mark Wilkes, Joseph David, Cynthia Johnson, and Scott Fisher, Council Members
Russell Thurston, Town Manager
Bobbie Waller, Clerk/Treasurer
Richard Baldwin, Chief of Police
Absent: Mike Crews, Public Works Director

INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG

APPROVAL OF AGENDA

Upon motion by Joseph David, seconded by Mark Wilkes, and unanimously carried, Council approved the agenda for the July 13, 2021 regular meeting of the Brookneal Town Council.

MINUTES

Upon motion by Mark Wilkes seconded by Barbara LaPrade, and unanimously carried, Council approved the minutes for the June 8, 2021, Physical Development Committee meeting and Town Council meeting.

TREASURER’S REPORT

Mayor Nowlin asked that the July 2021 treasurer’s report be filed for audit.

PRESENTATION AND APPROVAL OF INVOICES

Be it resolved that motion was made by Mark Wilkes, seconded by Joseph David and unanimously carried, authorizing the payment of the invoices for the period of June 9, 2021 to July 13, 2021 in the amount of \$31,012.77.

PUBLIC COMMENT

Thomas Short, representing the Brookneal Dixie Belles all star team, appeared before Council to ask for any financial help possible to help the Brookneal Dixie Belles softball team with travel expenses to Moncks Corner, SC to play in the Dixie Softball World Series. The Brookneal Dixie Belles won the Virginia state championship on Monday, July 12, 2021.

POLICE REPORT

Richard Baldwin, Chief of Police, presented the police report for June 2021. He said of the 115 calls for service, 102 were answered by the Brookneal Police Department and 13 by the Campbell County Sheriff's office. He said Fun Float Day on June 26, 2021 went well, and he said it there was a lot of people on the river. He said the new police vehicle is in, however, he said that it may be 2 months before all the equipment is installed due to delays in obtaining some items.

TOWN MANAGER REPORT

Town Manager Russell Thurston said that he received a letter from Campbell County saying that \$51,000 was allocated in the County's budget for the Town of Brookneal for FY22. He told the Council that Gary Colbert passed away this week; he said Mr. Colbert was very involved in the Brookneal Volunteer Fire Department and the Dixie Ball organization. Mr. Thurston said he was encouraged that people are cleaning up their properties after a number of letters went out to the property owners at the end of June.

He asked the Council about the request from Mr. Thomas Short for the all-star team. Councilperson Johnson suggested donating \$500 to the team for their trip. Treasurer Bobbie Waller asked the Council to give her a range of what they would like to give, and she said she would do her best with it. Mr. David suggested a range of \$500-\$1000. Chief Baldwin reminded the Council that there is a Dixie Boys team as well that is playing a championship game tonight and could be going to the Dixie Boys World Series.

MOTION TO DONATE TO THE DIXIE GIRLS TRAVEL EXPENSES TO THE WORLD SERIES

- Upon motion by Barbara Laprade, seconded by Joseph David, and unanimously carried, the Council authorized Ms. Waller to pursue funds for the Dixie Girls of \$500-\$1000, and if the Dixie Boys go to the Dixie Boys World Series, then each organization would get \$500 each.

REQUEST FOR TRANSFERS OF APPROPRIATION

Upon motion by Joseph David, seconded by Mark Wilkes, and unanimously carried, the Council approved the following transfers of appropriation:

REQUEST FOR TRANSFERS OF APPROPRIATION

To: Brookneal Town Council

Date: July 13, 2021

The following **Appropriation Transfers** are requested for **FY2021**:

<u>Category---Expense</u>	<u>INCREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Other Aid--02-1800-0000	\$33,416.42	\$46,110.56	\$46,110.56
<u>Category---Expense</u>	<u>INCREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Contingency Fund—02-2401-7010	\$33,416.42	\$60,662.42	\$60,662.42

To account for the CARES act funds that were received to be spent on delinquent water accounts only.

<u>Category---Expense</u>	<u>INCREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Town Manager—Veh.Suppl.—01-1201-5408	\$21,109.27	\$ 22,359.27	\$ 0.00
<u>Category---Revenue</u>	<u>INCREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Meals Tax—01-1201-0100	\$ 9,467.93	\$164,467.93	N/A
<u>Category---Expense</u>	<u>DECREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Contingency Fund—02-2401-7010	\$11,641.34	\$ 3,030.41	\$ 3,030.41

To cover the purchase of a 2012 Dodge Ram vehicle, new tires and lights package for the town manager

<u>Category---Expense</u>	<u>INCREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Information Technology—01-1227-5403	\$2,903.48	\$9,493.48	\$ 0.00
<u>Category---Revenue</u>	<u>DECREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Contingency Fund—01-8102-7010	\$2,903.48	\$ 126.93	\$ 126.93

To cover the cost of new computers for the front desk, Bobbie and Mike.

<u>Category---Expense</u>	<u>INCREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Legal & Professional—01-1204-3002	\$ 427.77	\$ 6,478.78	\$ 0.00
<u>Category---Revenue</u>	<u>DECREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Office Supplies—01-1227-5401	\$ 427.77	\$ 7,372.23	\$ 1,498.96

To cover the cost of legal expenses through FY21 for the purpose of personnel issues and real estate collections

<u>Category---Expense</u>	<u>INCREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Sanitation—Repairs& Maint. --01-4203-5407	\$ 9,600.76	\$69,095.08	\$ 0.00

<u>Category---Revenue</u>	<u>DECREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Electrical Service--01-4302-5101	\$ 1,512.90	\$3,787.10	\$ 0.00

<u>Category---Expense</u>	<u>DECREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Recreation—Heating—01-7104-5102	\$ 3,833.86	\$2,666.14	\$ 0.00

<u>Category---Expense</u>	<u>DECREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Police—Hospital Insurance--01-3101-2005	\$ 4,254.00	\$21,651.00	\$4,110.20

To cover the cost of repairs, inspection and service (\$7,840.21) for the 2010 Kenworth trash truck and litter grant purchases for FY20 and FY21.

Respectfully requested by:

Treasurer

Date

COMMITTEE RECOMMENDATIONS

There were no committee recommendations.

ADJOURNMENT

Upon motion by Mark Wilkes, seconded by Cynthia Johnson, and unanimously carried, Mayor Nowlin announced that the July 13, 2021 Council meeting was adjourned.

Bobbie A. Waller
Clerk/Treasurer

James Nowlin
Mayor