

July 12, 2016

MINUTES OF THE BROOKNEAL TOWN COUNCIL

7:00 PM – The regular meeting of the Brookneal Town Council

The municipal government of the Town of Brookneal met with the following members present:

Phyllis Campbell, Mayor
James Nowlin, Vice Mayor
Robert Jean, Barbara Laprade, Joseph B. David, Jr., and Richard Adams, Council Members
Russell Thurston, Town Manager
Bobbie Waller, Clerk/Treasurer
Mike Crews, Public Works Director
Richard Baldwin, Chief of Police
Absent: Mark Wilkes, Council Member

INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG

APPROVAL OF AGENDA

Upon motion by Richard Adams, seconded by Joseph David, and unanimously carried, Council approved the agenda for the July 12, 2016, regular meeting of the Brookneal Town Council.

MINUTES

Upon motion by Robert Jean, seconded by Richard Adams, and unanimously carried, Council approved the minutes for the June 14, 2016, Town Council meeting.

TREASURER'S REPORT

Mayor Campbell asked that the July 2016 treasurer's report be filed for audit.

PRESENTATION AND APPROVAL OF INVOICES

Be it resolved that motion was made by James Nowlin, seconded by Robert Jean, and unanimously carried, authorizing the payment of the invoices for the period of June 15, 2016 to July 12, 2016, in the amount of \$11,424.15.

PUBLIC COMMENT

No one appeared during public comment time.

POLICE REPORT

Police Chief Richard Baldwin presented the police report for June 2016. He said of the 109 calls for service, 79 were answered by the Brookneal police department. He said that there have been several scams in Town recently, and he said to be aware of this.

PUBLIC WORKS REPORT

Public Works Director Mike Crews said that Chief Baldwin has been working diligently on derelict properties in Town. He said he and Mr. Thurston have also been working on properties. He said that they are going to start patching and repairing some of the potholes in Town.

TOWN MANAGER REPORT

Town Manager Russell Thurston said that VDOT did come and do a final inspection in June for the Phase 3 Rush Street project, and they approved all of the construction work that was done. He said that the paperwork for the reimbursement of monies associated with this has been submitted. He said the quarterly meeting with the employees was held on June 29, 2016. He said that he is planning for another PAL (Partner Appreciation Luncheon) in October. He said the budget year ended in June 2016, and the audit will take place in sometime in August.

REQUEST FOR TRANSFERS OF APPROPRIATION

Upon motion by Robert Jean, seconded by Richard Adams, and unanimously carried, the Council voted to approve the following transfers of appropriation:

REQUEST FOR TRANSFERS OF APPROPRIATION

To: Brookneal Town Council

Date: July 12, 2016

The following **Appropriation Transfers** are requested for **FY2016**:

<u>Category---Expense</u>	<u>INCREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
General Property Rep. & Maint.-01-4302-5407	\$4,333.95	\$11,067.08	\$ 0.00
<u>Category—Expense</u>	<u>DECREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Heating Service—01-4302-5102	\$3,312.42	\$ 2,687.58	\$ 0.00
<u>Category—Expense</u>	<u>DECREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Streets—Hospital Insurance—01-4102-2005	\$1,021.53	\$ 4,503.47	\$ 1,740.77

To cover the cost of purchasing 9 new windows for town hall (to be installed in FY2017).

<u>Category---Expense</u>	<u>INCREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Information Technology--01-1227-5403	\$ 1,050.00	\$ 6,182.49	\$ 0.00

<u>Category—Expense</u>	<u>INCREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Books & Subscriptions—01-1227-5411	\$ 60.60	\$ 4,529.32	\$ 0.00

<u>Category—Expense</u>	<u>DECREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Advertising---01-1226-3007	\$ 1,081.60	\$ 1,418.40	\$ 0.00

<u>Category—Expense</u>	<u>DECREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Printing & Binding---01-1226-3006	\$ 29.00	\$ 71.00	\$ 71.00

To cover the cost of the Carolina Meter invoice for the ReadCenter Data Maintenance Agreement (water meter reading software)

Respectfully requested by:

Treasurer

Date

COMMITTEE RECOMMENDATIONS

Councilperson Jean noted that some monuments at the cemetery have fallen and need to be set upright again. Mr. Thurston said the one Mr. Jean is speaking of is a particularly large stone. He said they would work on this issue at the cemetery. Councilperson Laprade said she would ask the monument company she works with what their fee is to do something like this.

ITEMS FROM TOWN COUNCIL

Councilperson Joseph David thanked Centra Health for their initiative in seeing new patients at the Brookneal Medical office. He also noted that with all the empty buildings around town he would like to issue a challenge to Council to see if they could look at some of the empty buildings and houses around town. He said when people ride around Brookneal or are thinking about coming here, there are a lot of empty businesses. He said that each Council member could pick out an empty business and talk to the owner about doing something in the building so it wouldn't look so empty. Mayor Campbell said that she and Councilperson Laprade had talked about even approaching the empty building owners about decorating their window to make it looking business friendly. She said perhaps in the fall the Council should have a brainstorming meeting to discuss ideas for the Town.

ADJOURNMENT

Upon motion by Robert Jean, seconded by James Nowlin, and unanimously carried, Mayor Campbell announced that the July 12, 2016, Council meeting was adjourned.

Bobbie A. Waller
Clerk/Treasurer

Phyllis Campbell
Mayor